



Ambasciata d'Italia a Teheran Document Checklist for Short Research Visa

List of Mandatory Documents	
1	Application Form completely filled and signed with two (2) Signatures (for minors the application form should be signed by BOTH parents).
2	Two (2) recent photographs 35x40 mm with white back ground (not photoshoped) not older than 6 months
3	Passport valid for more than 90 days from the return date and with at least 2 non-used visa pages.
4	Invitation letter by relevant university or institution in Italy and any other relevant information concerning the purpose of the invitation.
5	Hotel Booking covering the stay during entire trip.
6	Copies of Passport (first page), previous Schengen (with entry and exit stamps), UK and US visa.
7	All MINORS are required to provide the consent letter attested by the Ministry of Justice & Ministry of Foreign affairs
8	Documentation attesting the working or studying position of the applying person, either in Italian or English, <ul style="list-style-type: none">- Presentation letter or study certificate- Lists of the insurance fees (Social Insurance) payment relating to the last six months
9	Original Documents proving financial means of support during your stay in Italy: Recent Bank Statement for last three months showing the transactions signed and stamped by bank in English. Optional: Bank guarantee from Italy & Title Deed
10	Birth Certificate (Translated by legal translator in English or Italian)
11	Copy of Medical Travel Insurance with coverage of Minimum 30,000 € covering the entire trip.
12	Copy of Airline ticket or reservations
Declaration: I understand that an application without a complete set of documents (as per the checklist above) may result in refusal of my visa application. The submission of a complete file does not guarantee the issuance of a visa. The documents should be submitted personally by the applicant himself at the appointment date. The ITALIAN EMBASSY in Iran reserves the right to request additional documents if deemed necessary for a better evaluation of visa application.	

Applicant's Signature

Date